



## NO SHOW POLICY

We pride ourselves on being a walk-in office, offering walk-in Women's Health services at all our locations seven days a week.

However, specialty procedures and telehealth services can only be rendered by appointment. We have to ensure adequate staffing and allocate resources to these special services. If you do not show up for a scheduled procedure or telehealth appointment, it costs the practice and takes away a valuable slot from another patient in need.

The below no-show fees will apply if you do not cancel your appointment as per the office policy.

- **Telehealth appointments**

If appointments are not canceled 24 hours prior, a \$50 no-show fee will apply.

If you miss two telehealth appointments, the company can terminate you from the practice.

- **Office procedures**

If appointments are not canceled 24 hours prior, a \$50 no-show fee will apply. If you arrive late for your appointment (past 15 min), we cannot guarantee that the procedure will be performed due to other patients needing our attention, and a no-show fee will apply.

If you do show up twice for a procedure appointment, the company has the right to terminate you from care at the practice.

- **Northern Blvd surgical procedures**

If the appointments are not canceled 48 hours prior, a \$250 no-show fee will apply.

You can contact us via any of the methods below to cancel or reschedule your appointments:

**Email-** [contact@walkingyn.com](mailto:contact@walkingyn.com)

**Tel:** 917-410-6905

**Patient Portal-** You can use your patient portal to reschedule or cancel your appointment as well.

I understand that I have been informed of the no-show policies at Walk In GYN Care



**Signed:**

— Walk In —  
GYN Care